

## **MINUTES OF THE SHREWSBURY CONTRIBUTORY RETIREMENT BOARD**

**DATE:** January 20, 2005

**PLACE:** Bergsons 1790 House, Westboro

**PRESENT:** Kevin McNeil, Mary Thompson, Caryn Shea, Jay Montgomery, Ann Dagle

**Hearings and/or meetings:** NONE

The minutes of the meeting(s) held December 2, 2004 were approved and signed.

**New Member Applications:**

**Mrs. Thompson motioned to accept the following application(s) pending receipt of the birth certificate of Mr. Johnson:**

Susan Lucey – School Secretary  
Donna Harris – School Secretary  
Carolyn Lyons-Stone – School Aide  
Adriane Shuman – School ABA Tech  
Melissa Vigeant – School ABA Tech  
Glenn Johnson – School Aide

**Seconded by Mrs. Shea, the motion was so voted unanimously.**

**Refunds:**

**Mr. Montgomery motioned to accept the following applications for refund pending on DOR lien:**

Karen Aggouras – School Aide  
Stephanie Janis – Light/CATV Web Administrator  
Jane Mitrano – Light Dept.  
Patrick Wilson, Sr. – Public Buildings

**Seconded by Mrs. Thompson, the motion was so voted.**

**Retirements:** None

**New Business:**

**Mrs. Shea motioned to grant seven months of creditable service to Judith Merchant for part time service 8/29/88 through 4/8/90. Seconded by Mrs. Dagle, the motion was so voted.**

**Mrs. Shea motioned to allow the director to carry over 135 hours of unused vacation time from 2004 to 2005. Seconded by Mrs. Dagle, the motion was so voted.**

The Board discussed the two findings of the draft audit. Comments will be sent to PERAC by February 4, 2005.

Notice was sent to the Town Moderator regarding the COLA vote at the March meeting.

**Old Business:**

The Board discussed an ADR application which is pending.

# MINUTES OF THE SHREWSBURY CONTRIBUTORY RETIREMENT BOARD

January 20, 2005 (con't)

**Bill Schedules, Payrolls and Refunds:** The following bill schedules, payrolls and refunds were approved and signed:

<u>Warrant #1</u>	\$29,474.46	
	Fleet Bank	\$54.18
	Palsons, Inc.	\$10.29
	MACRS	\$400.00
	FA Asset Mgmt.	\$9,037.75
	SSgA	\$8,277.55
	Plymouth Retirement System	\$1,284.79
	Hampshire County Ret Sys	\$1,833.23
	Needham Retirement Sys	\$3,133.81
	Plymouth County Ret Sys	\$146.98
	Worcester Retirement System	\$5,295.88
Payroll:	Gail A. Sokolowski	\$3,806.70
	Mary Thompson	\$250.00
	Retirees & refunds	\$328,435.45

## Communications:

PERAC Memos: 44 – 49 and 1 – 5  
Middlesex Retirement: notice of upcoming conference 4/4 to 4/6/05  
MACRS – new insurance carrier  
Investment reports were reviewed.

The next regular monthly meeting is scheduled for February 11, 2005 at 3PM.

Respectfully submitted,

\_\_\_\_\_  
Executive Director

\_\_\_\_\_  
Member

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member